

Refugio Groundwater Conservation District Meeting Notice and Agenda

Notice is hereby given in accordance with the Open Meetings Act, Chapter 551, Government Code and Section 36.064 of the Texas Water Code that the Refugio Groundwater Conservation District Board of Directors will hold a meeting on August 29, 2023, at 6:00 PM at the First Baptist Church of Woodsboro Fellowship Hall, 309 Johnson Street, Woodsboro, Texas 78393.

AGENDA

1. Call the meeting to order and welcome guests.
2. Receive public comments.
3. Consideration of and possible action on matters related to groundwater management including the efforts and activities of the District regarding permitting, complaints, investigations, violations, and enforcement cases associated with permitting.
4. Consideration of and possible action on matters related to groundwater protection including complaints, investigations, violations, and enforcement cases related to groundwater contamination and waste.
5. Consideration of and possible action on matters related to groundwater monitoring.
6. Consideration of and possible action on matters related to groundwater conservation.
7. Consideration of and possible action on matters related to groundwater resource planning including Groundwater Management Area 15 Joint Planning and regional water planning.
8. Consideration of and possible action on matters related to groundwater policy including the Management Plan of the District and the Rules of the District.
9. Consideration of and possible action on matters related to administration and management including the minutes of previous meetings, the annual budget of the district, bank accounts, investments, financial reports of the district, bills and invoices of the district, management goals and objectives of the district, administrative policies, staffing, consultant agreements, interlocal cooperation agreements, and support services provided to and from other groundwater conservation districts.
 - a. Budget recommendation for Fiscal Year 2024.
 - b. Tax rate for Tax Year 2023.
 - c. Certified tax roll for Tax Year 2023.
10. Consideration of and possible action on matters related to legal counsel report.
11. Adjourn.

The Refugio Groundwater Conservation District may close the meeting, if necessary, to conduct private consultation with legal counsel regarding matters protected by the attorney-client privilege pursuant to Section 551.071 of the Government Code or to discuss matters regarding personnel pursuant to Section 551.074 of the Government Code. The Refugio Groundwater Conservation District will return to open meeting, if necessary, to take any action deemed necessary based on discussion in closed meeting pursuant to Section 551.102 of the Government Code.

In Accordance with Title III of the Americans with Disabilities Act, the District invites all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of event you wish to attend.

Small Taxing Unit Notice

The Refugio Groundwater Conservation District will hold a meeting at 6:00 PM on August 29, 2023, at the First Baptist Church of Woodsboro Fellowship Hall, 309 Johnson St., Woodsboro, TX 78393 to consider adopting a proposed tax rate for tax year 2023. The proposed tax rate is \$0.01374 per \$100 of value.

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

RGCD - Matters for Consideration - 20230829

Item 1.0 - Convene Meeting

Management Discussion: the District completed all necessary public notification requirements for the meeting.

See: [Public Notice - 20230829 - Board Meeting.](#)

See: [Public Notice - 20230829 - Tax Rate Hearing Notice.](#)

Management Recommendation: call the meeting to order and record the district representatives present at the meeting.

Precinct 1: Mr. John Snyder, Treasurer, _____ .

Precinct 2: Mr. Carroll Borden, President, _____ .

Precinct 3: Vacancy

Precinct 4: Mr. Fredric Biery, Secretary, _____ .

At Large: Mr. Scott Carter, Vice President, _____ .

General Manager: Mr. Tim Andruss, _____ .

General Counsel: Mr. James Allison, _____ .

Item 9.0 - Report regarding Administration and Management

Previous Consideration by the Board: [MFC-20230717-9.0 - Report regarding Administration and Management.](#)

Related Programs: [Program - PRG-1000 - Administration.](#)

Related Projects:

1. [PRJ-20231200.01 - Election Coordination for CY2023 - Active;](#)
2. [PRJ-20231300.01 - Financial Audit for FY2022 - Active;](#)
3. [PRJ-20231300.02 - Investment Management for FY2023 - Active;](#)
4. [PRJ-20231300.03 - Financial Record Processing and Reporting for FY2023 - Active;](#)
5. [PRJ-20231300.04 - Budget Development for FY2024 - Active;](#)
6. [PRJ-20231300.05 - Asset Tracking for FY2023 - Active;](#)
7. [PRJ-20231400.01 - Website Improvements - Active;](#)
8. [PRJ-20231500.01 - Public Notice and Meeting Coordination for FY2023 - Active;](#)
9. [PRJ-20231600.01 - Performance Audit for FY2022 - Active;](#)
10. [PRJ-20231700.01 - Administrative Policy Review for FY2023 - Active;](#)
11. [PRJ-20231700.02 - Transparency Reporting for FY2023 - Active;](#)
12. [PRJ-20231700.03 - Cybersecurity Training for FY2023 - Active;](#)
13. [PRJ-20231700.04 - Consultant Review for FY2023 - Active;](#)
14. [PRJ-20231700.05 - Open Government Training for FY2023 - Active;](#)
15. [PRJ-20231900.01 - Digital Record Archiving for FY2023 - Active;](#)
16. [PRJ-20231900.02 - Physical Record Archiving for FY2023 - Active.](#)

Management Discussion:

Meetings of the Board

The next meetings of the Board are scheduled for **October 16, 2023**, with each meeting to convene at 6:00 PM. Regular meetings will be rescheduled as necessary and special meeting may be scheduled to address unforeseen issues.

Management Recommendation: none.

Item 9.1 - FY2024 Budget

Previous Consideration by the Board: [MFC-20230717-9.5 - FY2024 Budget](#).

Related Programs: [Program - PRG-1000 - Administration](#).

Related Projects: [PRJ-20231300.04 - Budget Development for FY2024 - Active](#).

Management Discussion: staff developed a budget for the fiscal year ending September 30, 2024, that attempts to fund the operations of the District in a manner that provides for 1) the accomplishment of the management plan goals and objectives, 2) the completion of certain projects and tasks associated with the administration of the district, groundwater conservation, groundwater management and permitting, groundwater monitoring, groundwater policy development, groundwater protection, groundwater research, and groundwater resource planning, and 3) avoid a budget deficit in Fiscal Year 2023-2024.

Staff developed the proposed budget anticipating the continued cooperation with and support of the staff of the Victoria County Groundwater Conservation to be achieved through the approval of a revised interlocal cooperation agreement that includes an increase to the monthly fees for service equal to 5%.

Staff developed the proposed budget anticipating the commitment of the monies of the Reserve Fund in Fiscal Year 2023-2024 in accordance with the following schedule:

Groundwater Conservation: 5%

Groundwater Management: 10%

Groundwater Monitoring: 25%

Groundwater Protection: 25%

Groundwater Research: 5%

Groundwater Resource Planning: 5%

Legal Contingencies: 25%

Staff developed the proposed budget anticipating the approval of a tax rate equal to the No-New-Revenue Tax Rate calculated by the Tax Assessor - Collector for Tax Year 2023. The proposed expense budget exceeds the proposed revenue (anticipated revenue) by \$30,000.00. In order to avoid a budget deficit, staff proposes the budgeting \$30,000.00 for operating revenue from the reserve funds of the district (approximately 2.1% percent of the anticipated total fund balance as of September 30, 2023).

RGCD - Annual Budget - Fiscal Year 2023-2024, Version - Management Recommendation.pdf

 RGCD - Annual Budget - Fiscal Year ... 230 kB

RGCD - Order Adopting Budget for FY2024.pdf

 RGCD - Order Adopting Budget for ... 289 kB

VCgcd - Agreement - Management and Administration Services for RGCD - FY2024 - 20230811.pdf

 VCGCD - Agreement - Management ... 83 kB

Management Recommendation: move to adopt the proposed budget for Fiscal Year 2024 by order and authorize the presiding officer to execute the draft interlocal agreement with Victoria County Groundwater Conservation District, as presented.

Item 9.2 - Tax Rate for TY2023

Previous Consideration by the Board: [MFC-20220906-5.2 - Hearing and Adoption of Tax Rate for Tax Year 2022.](#)

Related Programs: [Program - PRG-1000 - Administration.](#)

Related Projects: [PRJ-20231300.04 - Budget Development for FY2024 - Active.](#)

Management Discussion: the District completed the public notice requirements related the required public hearing regarding the proposed tax rate for tax year 2023.

On September 6, 2022, the Board of Directors met and adopted a tax rate of \$0.01519/\$100 for Tax Year 2022.

Based on calculations completed by the Refugio County Tax Assessor-Collector, the following tax rates exist for the District for Tax Year 2023:

- No-New-Revenue Tax Rate: \$0.013740/\$100
- Voter-Approval Tax Rate: \$0.014230/\$100

The proposed tax rate for Tax Year 2023 is equal to the No-New-Revenue Tax Rate.

RGCD - Order Adopting Tax Rate for Tax Year 2023.pdf

 RGCD - Order Adopting Tax Rate fo... 448 kB

Management Recommendation 1: open the public hearing regarding the proposed tax rate.

Management Recommendation 2: move to close the public hearing after accepting public comment regarding the proposed tax rate.

Management Recommendation 3: move to approve and adopt the proposed tax rate as the adopted tax rate by order.

Item 9.3 - Appraisal Roll for Tax Year 2023

Previous Consideration by the Board: [MFC-20220906-5.3 - Appraisal Roll for Tax Year 2022.](#)

Related Programs: [Program - PRG-1000 - Administration.](#)

Related Projects: [PRJ-20231300.04 - Budget Development for FY2024 - Active.](#)

Management Discussion: none.

RCAD - Certification of 2023 Appraisal Roll - 20230725.pdf

 RCAD - Certification of 2023 Apprai... 704 kB

RGCD - Order Approving 2023 Appraisal Roll.pdf

 RGCD - Order Approving 2023 Appr... 371 kB

Management Recommendation: move to accept and approve the appraisal roll for Tax Year 2023 and adopt the Order Approving the 2023 Appraisal Roll.

Item 11.0 - Adjourn Meeting

Management Discussion: none.

Management Recommendation: move to adjourn the meeting after concluding all business of the District.