

Refugio Groundwater Conservation District Meeting Notice and Agenda

Notice is hereby given in accordance with the Open Meetings Act, Chapter 551, Government Code and Section 36.064 of the Texas Water Code that the Refugio Groundwater Conservation District Board of Directors will hold a meeting on February 5, 2024, at 6:00 PM at the First Baptist Church of Woodsboro Fellowship Hall, 309 Johnson Street, Woodsboro, Texas 78393.

AGENDA

1. Call the meeting to order and welcome guests.
2. Receive public comments.
3. Consideration of and possible action on matters related to groundwater management including the efforts and activities of the District regarding permitting, complaints, investigations, violations, and enforcement cases associated with permitting.
4. Consideration of and possible action on matters related to groundwater protection including complaints, investigations, violations, and enforcement cases related to groundwater contamination and waste.
5. Consideration of and possible action on matters related to groundwater monitoring.
6. Consideration of and possible action on matters related to groundwater conservation.
7. Consideration of and possible action on matters related to groundwater resource planning including Groundwater Management Area 15 Joint Planning and regional water planning.
8. Consideration of and possible action on matters related to groundwater policy including the Management Plan of the District, the hearing regarding the Proposed Rules of the District, and the Rules of the District.
 - a. Rulemaking Hearing – proposed revisions represent policy changes and clarifications related to permitting, policies related to historic use of groundwater, policies related to non-historic use of groundwater, policies related to district waivers and petitions to amend the rules of the district, and policies related to waste, violations, investigations, and enforcement.
9. Consideration of and possible action on matters related to administration and management including the minutes of previous meetings, the annual budget of the district, bank accounts, investments, financial reports of the district, bills and invoices of the district, management goals and objectives of the district, administrative policies, staffing, consultant agreements, interlocal cooperation agreements, and support services provided to and from other groundwater conservation districts.
10. Consideration of and possible action on matters related to legal counsel report.
11. Consideration of and possible action on matters related to district director vacancies.
12. Adjourn.

The Refugio Groundwater Conservation District may close the meeting, if necessary, to conduct private consultation with legal counsel regarding matters protected by the attorney-client privilege pursuant to Section 551.071 of the Government Code or to discuss matters regarding personnel pursuant to Section 551.074 of the Government Code. The Refugio Groundwater Conservation District will return to open meeting, if necessary, to take any action deemed necessary based on discussion in closed meeting pursuant to Section 551.102 of the Government Code.

In Accordance with Title III of the Americans with Disabilities Act, the District invites all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of event you wish to attend.

Public Hearing Notice

Pursuant to Chapter 36, Texas Water Code, the Refugio Groundwater Conservation District will conduct a public hearing on Monday, February 5, 2024, at 6:00 PM at the First Baptist Church of Woodsboro Fellowship Hall, 309 Johnson Street, Woodsboro, Texas 78393.

This hearing will be conducted to receive public input concerning the proposed rule revisions designated the Proposed Rules of the District. The proposed rules specify the regulations related to registration and permitting of water wells, protection of historic use, water well spacing, groundwater production, well completion standards, fees, violations and enforcement, permit renewal and amendment, and administrative procedures. The proposed revisions represent policy changes and clarifications related to:

1. definition of terms,
2. policies related to permitting,
3. policies related to historic use of groundwater,
4. policies related to non-historic use of groundwater,
5. policies related to district waivers and petitions to amend the rules of the district, and
6. policies related to waste, violations, investigations, and enforcement.

A copy of the Proposed Rules of the Refugio Groundwater Conservation District may be reviewed or copied at the District's office located at the P.O. Box 116, Refugio, Texas 78377. In addition, the Proposed Rules of the Refugio Groundwater Conservation District are available on the District's website at www.rgcd.org.

RGCD - Matters For Consideration - 20240205

Item 1.0 - Convene Meeting

Management Discussion: the District completed all necessary public notification requirements for the meeting.

Management Recommendation: none.

_____ called the meeting to order at _____ AM with the following representatives being present:

Precinct 1: Mr. John Snyder, Treasurer, was _____ .

Precinct 2: Mr. Carroll Borden, President , was _____ .

Precinct 3: Ms. Cynthia Rose, was _____ .

Precinct 4: Mr. Fredric Biery, Secretary, was _____ .

At Large: Mr. Scott Carter, Vice President, was _____ .

General Manager: Mr. Tim Andruss, was _____ .

General Counsel: Mr. James Allison, was _____ .

Item 2.0 - Receive Public Comment

Management Discussion: offer to accept public comment from attendees.

Management Recommendation: none.

Item 3.0 - Report regarding Groundwater Management

Previous Consideration by the Board: [MFC-20231204-3.0 - Report regarding Groundwater Management.](#)

Related Programs: [PRG-3000 - Groundwater Management - FY2024.](#)

Related Projects:

1. [Project - PRJ-20243100.01 - Well Registration Processing for FY2024](#)
2. [Project - PRJ-20243100.02 - Production Permit Renewal Processing for FY2024](#)
3. [Project - PRJ-20243100.03 - Permit Processing for FY2024](#)
4. [Project - PRJ-20243100.04 - Groundwater Production Report Processing for CY2023](#)
5. [Project - PRJ-20243100.05 - Manage Investigations related to Permitting Violations for FY2024](#)
6. [Project - PRJ-20243100.06 - Manage Enforcement Cases related to Permitting Violations for FY2024](#)

Management Discussion:

Regarding Well Registration Processing

As of January 30, 2024, staff had received 2 well registration applications (ARWs) since October 1, 2023:

1. [ARW-20231218-01 - Hilcorp Energy - Administratively Complete](#)
2. [ARWF-20230918-01 - Boardwalk Field Services - Administratively Complete](#)

As of January 30, 2024, staff had received 1 Notices of Intent to Drill a Well (NIDWs) since October 1, 2023:

1. [GCI-20240130.0906 - RGCD - Notice of Intent to Drill a Well - Carter Water Well Drilling](#)

Regarding Production Permit Renewal Processing

As of January 30, 2024, staff had received 0 production permit renewal requests (ARPs) since October 1, 2023.

1. none.

Regarding Permit Processing

As of January 30, 2024, staff had initiated 2 permitting request cases (PRCs) since October 1, 2023:

1. [PRC-20231108-01 - AVHUWS-20231101-02 - City of Austwell - Closed](#)
2. [PRC-20231113-01 - AVHUWS-20231101-01 - The Town of Refugio - Closed](#)

As of January 30, 2024, staff had 1 permitting request cases pending:

1. [PRC-20201215-01 - ADW-20201210-01/AOW-20201210-02 - Chandra Purnama - Pending](#)

As of January 30, 2024, staff had 25 active or approved production permits recorded in the permitting database with a combined amount of authorized groundwater production per year of 2,026 acre-feet.

Regarding Groundwater Production Report Processing

As of January 30, 2024, staff had processed 0 groundwater production reports since October 1, 2023.

1. none.

Regarding Management of Investigations

As of January 30, 2024, staff had initiated 2 investigations related to groundwater management (i.e., permitting) since October 1, 2023:

1. [INV-20231115.1519 - Failure to Satisfy Rules of the District - Production Reporting for CY2023 - Active](#)
2. [INV-20231208.1203 - Failure to Satisfy Rules of the District - Failure to Register a Well - Active](#)

As of January 30, 2024, staff had 2 active investigation related to groundwater management (i.e., permitting):

1. [INV-20231115.1519 - Failure to Satisfy Rules of the District - Production Reporting for CY2023 - Active](#)
2. [INV-20231208.1203 - Failure to Satisfy Rules of the District - Failure to Register a Well - Active](#)

Regarding Management of Enforcement Cases

As of January 30, 2024, the Board had initiated XX enforcement case violations related to groundwater management (i.e., permitting) since October 1, 2023:

1. [ECV-20231101-01 - Failure to Obtain Production Permit - The City of Austwell - Resolved](#)
2. [ECV-20231101-02 - Failure to Obtain Production Permit - Hilcorp Energy - Unresolved](#)

As of January 30, 2024, staff had XX unresolved enforcement cases related to groundwater management (i.e., permitting):

1. [ECV-20230418-03 - Roywell Services Inc. - Failure to Report Groundwater Production CY2022 for Well NW-00382 - Unresolved/Suspended](#)
2. [ECV-20231101-02 - Failure to Obtain Production Permit - Hilcorp Energy - Unresolved](#)

Management Recommendation: none.

Item 3.1 - Enforcement Case Violations related to Failures to Obtain Production Permits

Previous Consideration by the Board: [MFC-20231016-3.1 - Investigation related to Failures to Obtain Production Permits.](#)

Related Programs: [PRG-3000 - Groundwater Management - FY2024.](#)

Related Projects: [Project - PRJ-20243100.06 - Manage Enforcement Cases related to Permitting Violations for FY2024.](#)

Management Discussion: on October 16, 2023, the Board of Directors passed a motion to:

1. find that Hilcorp Energy violated RULE 4.1: GENERAL POLICIES RELATED TO PERMITS of the Rules of the District related to water well(s) owned by Hilcorp Energy used to produce groundwater for public water system uses unless evidence to the contrary or evidence of relevant extenuating circumstances is submitted to the District;
2. authorize the General Manager to initiate an enforcement case regarding the violation;
3. set a \$2,000.00 penalty to be paid by Hilcorp Energy for each violation per RULE 11.10: PENALTIES of the Rules of the District; and
4. offer to settle the violation without payment of the penalties if Hilcorp Energy consents to the following conditions:
 1. acknowledges the violation by December 31, 2023;
 2. pays a settlement fee of \$0.00 by December 31, 2023; and
 3. submits an administratively complete production permit application and any applicable applications fees to the District by December 31, 2023.

On November 1, 2023, staff initiated enforcement case violation ECV-20231101-02. See: [Enforcement Case Violation - ECV-20231101-02 - Failure to Obtain Production Permit - Hilcorp Energy - Unresolved.](#)

On November 3, 2023, and December 6, 2023, staff sent notices of violation by certified mail to Hilcorp Energy.

On December 14, 2023, Hilcorp Energy submitted a production permit application related to historic use protection for the subject well and acknowledgement of violation ECV-20231101-02. See: [Production Permit Requests - AVH UW-20231218-01 - Hilcorp Energy - Administratively Incomplete.](#)

RGCD - AOV - ECV-20231101-02 - Hilcorp Energy.pdf

 3.1.1.pdf

2 MB

On January 12, 2024, staff reviewed the application and determined the application to be administratively incomplete.

On January 26, 2024, Hilcorp Energy submitted a production permit application related to non-historic use for the subject well.

On January 30, 2024, staff designated application ANHUPPW-20230130-01 administratively complete. See: [Production Permit Requests - ANHUPPW-20240130-01 - Hilcorp Energy - Administratively Complete.](#)

Management Recommendation: move to designate the violation resolved.

Item 4.0 - Report regarding Groundwater Protection

Previous Consideration by the Board: [MFC-20231016-4.0 - Report regarding Groundwater Protection.](#)

Related Programs: [PRG-6000 - Groundwater Protection - FY2024.](#)

Related Projects:

1. [Project - PRJ-20246100.01 - Well Inspections for FY2024.](#)
2. [Project - PRJ-20246100.02 - Manage Investigations related to Groundwater Protection for FY2024.](#)
3. [Project - PRJ-20246100.03 - Manage Enforcement Cases related to Groundwater Protection for FY2024.](#)

Management Discussion:

Regarding Well Inspections

As of January 30, 2024, staff had recorded 1 well inspection forms (WIFs) since October 1, 2023:

1. [Well Inspections - WIF-20231206-01](#).

Regarding Management of Investigations related to Groundwater Protection

As of January 30, 2024, staff had initiated 0 investigations related to Groundwater Protection since October 1, 2023:

1. none.

As of January 30, 2024, staff had 1 active investigation related to Groundwater Protection:

1. [Investigations - INV-20191202:1017 - Potential Contamination of Groundwater at Woodsboro Farmers Cooperative - Active](#).

Regarding Management of Enforcement Cases related to Groundwater Protection

As of January 30, 2024, the Board had initiated 0 enforcement cases related to Groundwater Protection since October 1, 2023:

1. none.

As of January 30, 2024, staff had 0 unresolved enforcement case violations related to Groundwater Protection:

1. none.

Management Recommendation: none.

Item 5.0 - Report regarding Groundwater Monitoring

Previous Consideration by the Board: [MFC-20231016-5.0 - Report regarding Groundwater Monitoring](#).

Related Programs: [PRG-4000 - Groundwater Monitoring - FY2024](#).

Related Projects:

1. [Project - PRJ-20244100.01 - Monitor Drought Conditions for FY2024](#).
2. [Project - PRJ-20244100.02 - Synoptic Aquifer Monitoring for FY2024](#).
3. [Project - PRJ-20244100.03 - Continuous Water Level Monitoring for FY2024](#).
4. [Project - PRJ-20244100.04 - Baseline Water Quality Aquifer Monitoring for FY2024](#).
5. [Project - PRJ-20244100.05 - Ad-Hoc Baseline Water Quality Sampling for FY2024](#).
6. [Project - PRJ-20244100.06 - Annual Water Level Assessment for FY2024](#).
7. [Project - PRJ-20244100.07 - Annual Water Quality Assessment for FY2024](#).
8. [Project - PRJ-20244100.08 - Monitoring Network Assessment and Improvement Project for FY2024](#).

Management Discussion:

Regarding Monitoring of Drought Conditions

As of January 30, 2024, the U.S. Drought Monitor (<https://www.drought.gov/states/texas/county/refugio>) indicates that 0% of Refugio County is experiencing experiencing dry or drought conditions.

As of January 30, 2024, drought condition information related to the district and the surrounding region of Texas collected from the Water Data for Texas website (<https://www.waterdatafortexas.org/drought/>) indicates that no portions of Refugio County are experiencing dry or drought conditions.

Regarding Monitoring of Water Levels

As of January 30, 2024, staff had collected 2 water level measurements since October 1, 2023:

1. [Water Level - WLM-20231206-01](#)
2. [Water Level - WLM-20240126-01](#)

Regarding Monitoring of Water Quality

As of January 30, 2023, staff had collected 5 water quality field measurements since October 1, 2023:

1. [Water Quality Field Measurement - WQFM-20231206.1324 - WELL ID](#)

As of January 30, 2024, staff had collected 0 water quality samples since October 1, 2023:

1. none.

As of January 30, 2024, staff had received 0 water quality lab reports since October 1, 2023:

1. none.

Regarding Annual Assessment of Water Levels

See: [MFC-20240205-5.1 - Report regarding Groundwater Level Analysis](#).

Regarding Annual Assessment of Water Quality

Regarding Assessment and Improvement of the Monitoring Network

Management Recommendation: none.

Item 5.1 - Report regarding Groundwater Level Analysis

Previous Consideration by the Board: [MFC-20230717-5.4 - Intera Proposal for Update of Water Level Assessment Report](#).

Related Programs: [PRG-4000 - Groundwater Monitoring - FY2024](#).

Related Projects: [Project - PRJ-20244100.06 - Annual Water Level Assessment for FY2024](#).

Management Discussion: on December 18, 2023, Dr. Young submitted the report on analysis of CY2022 water levels using the geostatistical approach for Victoria County, Calhoun County, Jackson County, and Refugio County.

RGCD - Intera Report Water Level Analysis for CY2022 - 20231218.pdf

 5.1.1.pdf 3 MB

RGCD - Intera Refugio County Water Level Analysis for CY2022 - Presentation - 20231218.pdf

 5.1.2.pdf 1 MB

Management Recommendation: move to 1) accept the report on analysis of CY2022 water levels using the geostatistical approach submitted by Dr. Young of Intera, 2) find that the report supports the finding that the district is, as of CY2022, satisfying the desired future condition for Refugio County, and 3) authorize the general manager to pay the district's share of the project costs.

Item 6.0 - Report regarding Groundwater Conservation

Previous Consideration by the Board: [MFC-20231016-6.0 - Report regarding Groundwater Conservation](#).

Related Programs: [PRG-2000 - Groundwater Conservation - FY2024](#).

Related Projects:

1. [Project - PRJ-20242100.01 - Promote Conservation for FY2024](#).

2. [Project - PRJ-20242100.02 - Conservation Education and Teacher Professional Development for FY2024.](#)

Management Discussion:

Regarding Conservation Promotion

Regarding Conservation Education and Teacher Professional Development

Management Recommendation: none.

Item 7.0 - Report regarding Groundwater Resource Planning

Previous Consideration by the Board: [MFC-20231016-7.0 - Report regarding Groundwater Resource Planning.](#)

Related Programs: [PRG-8000 - Groundwater Resource Planning - FY2024.](#)

Related Projects:

1. [Project - PRJ-20248100.01 - Regional Water Planning Participation for FY2024](#)
2. [Project - PRJ-20248100.02 - GMA 15 Joint Planning for 4th Planning Cycle in FY2024](#)

Management Discussion:

Regarding Regional Water Planning Participation

Representatives of the district participated in the meeting of the South Central Texas Regional Planning Group (Region L) held on November 2, 2023, to continue efforts to develop the 2026 Regional Water Plan. The next meeting of Region P is scheduled for February 14, 2024.

Regarding GMA 15 Joint Planning

Representatives of the district participated in the meeting of the representatives of Groundwater Management Area 15 on January 11, 2024 to continue joint planning efforts. During the meeting the members received a report from TWDB stating that the internal work to compare predictive results when modeling the GMA 15 DFC pumping scenario using the previous GAM (CGCD-GAM) and the current GAM (combined GMA 15 and GMA 16 extent) resulted in significant discrepancies and issues. TWDB is undertaking a review of the new model. The representatives agreed to postpone action on the joint planning work until the next meeting of GMA 15. Staff of the district had suspended efforts to negotiate terms of an agreement with Intera until TWDB provides clarity regarding the GAM to be used during the current joint planning cycle. The next meeting of the representatives of Groundwater Management Area 15 is scheduled for April 11, 2024 at Goliad County GCD offices.

Management Recommendation: none.

Item 8.0 - Report regarding Groundwater Policy

Previous Consideration by the Board: [MFC-20231016-8.0 - Report regarding Groundwater Policy.](#)

Related Programs: [Program - PRG-5000 - Groundwater Policy - FY2024.](#)

Related Projects:

1. [Project - PRJ-20245100.01 - Management Plan Revisions for FY2024](#)
2. [Project - PRJ-20245100.02 - Rule Amendments for FY2024](#)
3. [Project - PRJ-20245100.03 - Legislative Support and Lobbying for FY2024](#)

Management Discussion:

Regarding Amending the Rules of the District

Staff and legal counsel reviewed the passed legislation of the previous legislative session and developed, posted, and provided notice of proposed rule revisions to be considered at this meeting scheduled by the Board of Directors:

See:

1. [MFC-20240205-8.1 - Hearing regarding Proposed Rules.](#)
2. [MFC-20240205-8.1.1 - Adoption of Proposed Rules.](#)

Management Recommendation: none.

Item 8.1 - Hearing regarding Proposed Rules

Previous Consideration by the Board: [RGCD - Adm - MM - Matter For Consideration - MFC-20230109-8.1 - Hearing regarding Proposed Rules;](#)

Related Programs: [Program - PRG-5000 - Groundwater Policy - FY2024.](#)

Related Projects: [Project - PRJ-20245100.02 - Rule Amendments for FY2024.](#)


Management Discussion: on December 15, 2023, staff of the district posted the public notice for this rulemaking hearing and the proposed rule revisions on the district website.

On January 12, 2024, staff of the district completed the public notice requirements for this rulemaking hearing. See: [Public Notice - 20240205 - Rulemaking Hearing.](#)

RGCD - Rules of the District - Proposed 20231214.docx

 8.1.1.docx 203 kB

RGCD - Rules of the District - Proposed 20231214 - No Markup.pdf

 8.1.2.pdf 2 MB

RGCD - Rules of the District - Proposed 20231214 - All Markup.pdf

 8.1.3.pdf 2 MB

The proposed revisions represent policy changes and clarifications related to:

1. policies related to permitting,
2. policies related to historic use of groundwater,
3. policies related to non-historic use of groundwater,
4. policies related to district waivers and petitions to amend the rules of the district, and policies related to waste, violations, investigations, and enforcement.

The proposed revisions are intended to clarify the regulations of the district, correct typographical errors, and incorporate required provisions associated with rule amendment petitions.

As of January 30, 2024, the District had received no feedback regarding the proposed revisions.

Management Recommendation 1: move to convene the public hearing.

Management Recommendation 2: move to accept and incorporate any non-substantive revisions proposed by the Board of Directors into the proposed rules of the district.

Management Recommendation 3: move to close the public hearing after accepting all comments and questions regarding the proposed rules.

Item 8.1.1 - Adoption of Proposed Rules

Previous Consideration by the Board: [MFC-20230109-8.1.1 - Adoption of Proposed Rules](#).

Related Programs: [Program - PRG-5000 - Groundwater Policy - FY2024](#).

Related Projects: [Project - PRJ-20245100.02 - Rule Amendments for FY2024](#).

Management Discussion: provided the board does not incorporate any substantive revisions to the proposed rules of the district and closes the rulemaking hearing for the proposed rules of the district, consideration of and possible adoption of the proposed rules of the district would be appropriate.

Management Recommendation: move to adopt the proposed rules of the district with the non-substantive revisions accepted and incorporated by the board during the rulemaking hearing for the proposed rules.

Item 9.0 - Report regarding Administration and Management

Previous Consideration by the Board: [MFC-20231016-9.0 - Report regarding Administration and Management](#)

Related Programs: [Program - PRG-1000 - Administration - FY2024](#).

Related Projects:

1. [Project - PRJ-20241200.01 - Election Coordination for CY2024](#).
2. [Project - PRJ-20241300.01 - Financial Audit for FY2023](#).
3. [Project - PRJ-20241300.02 - Investment Management for FY2024](#).
4. [Project - PRJ-20241300.03 - Financial Record Processing and Reporting for FY2024](#).
5. [Project - PRJ-20241300.04 - Budget Development for FY2025](#).
6. [Project - PRJ-20241300.05 - Asset Tracking for FY2024](#).
7. [Project - PRJ-20241300.06 - Public Funds Training for FY2024](#).
8. [Project - PRJ-20241400.01 - Website Improvements](#).
9. [Project - PRJ-20241500.01 - Public Notice and Meeting Coordination for FY2024](#).
10. [Project - PRJ-20241600.01 - Performance Audit for FY2023](#).
11. [Project - PRJ-20241600.02 - Project Management for FY2024](#).
12. [Project - PRJ-20241700.01 - Administrative Policy Review for FY2024](#).
13. [Project - PRJ-20241700.02 - Transparency Reporting for FY2024](#).
14. [Project - PRJ-20241700.03 - Cybersecurity Training for FY2024](#).
15. [Project - PRJ-20241700.04 - Consultant Review for FY2024](#).
16. [Project - PRJ-20241700.05 - Open Government Training for FY2024](#).
17. [Project - PRJ-20241700.06 - District Liability Insurance Review and Renewal for FY2024](#).
18. [Project - PRJ-20241900.01 - Digital Record Archiving for FY2024](#).
19. [Project - PRJ-20241900.02 - Physical Record Archiving for FY2024](#).

Management Discussion:

Regarding Meetings of the Board

The next meetings of the Board are scheduled for **April 15, 2024, July 15, 2024, August 19, 2024** (Budget and Tax Rate Matters), and **October 21, 2024**, with each meeting to convene at 6:00 PM. Regular meetings will be rescheduled as necessary and special meeting may be scheduled to address unforeseen issues.

Management Recommendation: none.

Item 9.1 - Minutes of the Previous Meeting

Previous Consideration by the Board: [MFC-20231016-9.1 - Minutes of the Previous Meeting](#)

Related Programs: [Program - PRG-1000 - Administration - FY2024.](#)

Related Projects: [Project - PRJ-20241500.01 - Public Notice and Meeting Coordination for FY2024.](#)

Management Discussion: the minutes for the previous meeting were sent the board members prior to the meeting.

[Meeting Minutes - 20231016 - Board of Directors](#)

RGCD - Meeting Minutes - 20231016 - Final.pdf

 9.1.1.pdf 161 kB

[Meeting Minutes - 20231204 - Board of Directors](#)

RGCD - Meeting Minutes - 20231204 - Final.pdf

 9.1.2.pdf 156 kB

Management Recommendation: move to accept and approved the meeting minutes for October 16, 2023, and December 4, 2023, as drafted.

Item 9.2 - Financial Reports of the District

Previous Consideration by the Board: [MFC-20231016-9.2 - Financial Reports of the District](#)


Related Programs: [Program - PRG-1000 - Administration - FY2024.](#)

Related Projects: [Project - PRJ-20241300.03 - Financial Record Processing and Reporting for FY2024.](#)

Management Discussion: the internal financial reports of the District for September, October, November and December 2023, have been sent to the directors prior to the meeting.

[Internal Control Review Reports - ICRR-20230930-01 - September 2023](#)

Internal Control Review Reports - ICRR-20230930-01 - September 2023 (1)

 9.2.1.pdf 97 kB

[Internal Control Review Reports - ICRR-20231031-01 - October 2023](#)

Internal Control Review Reports - ICRR-20231031-01 - October 2023

 9.2.2.pdf 97 kB

[Internal Control Review Reports - ICRR-20231130-01 - November 2023](#)

Internal Control Review Reports - ICRR-20231130-01 - November 2023

 9.2.3.pdf 97 kB

[Internal Control Review Reports - ICRR-20231231-01 - December 2023](#)

Internal Control Review Reports - ICRR-20231231-01 - December 2023

 [9.2.4.pdf](#) 97 kB

[Internal Financial Reports - IFR-20230930-01 - FY2023-M12 - September 2023](#)

RGCD - Internal Financial Report - September 2023.pdf

 [9.2.5.pdf](#) 759 kB

[Internal Financial Reports - IFR-20231031-01 - FY2024-M01 - October 2023](#)

RGCD - Internal Financial Report - October 2023

 [9.2.6.pdf](#) 238 kB

[Internal Financial Reports - IFR-20231130-01 - FY2024-M02 - November 2023](#)

RGCD - Internal Financial Report - November 2023

 [9.2.7.pdf](#) 250 kB

[Internal Financial Reports - IFR-20231231-01 - FY2024-M03 - December 2023](#)

RGCD - Internal Financial Report - December 2023

 [9.2.8.pdf](#) 256 kB

Management Recommendation: move to accept and approve the financial reports for September, October, November and December 2023.

Item 9.2.1 - Financial Transaction Review

Previous Consideration by the Board: [MFC-20231016-9.2.1 - Financial Transaction Review](#)

Related Programs: [Program - PRG-1000 - Administration](#).

Related Projects: [Project - PRJ-20241300.03 - Financial Record Processing and Reporting for FY2024](#).

Management Discussion: the list below identifies each accounts payable transaction that was recorded since October 11, 2023, as of January 29, 2024:

1. [ACCTP-20230815-01 - \\$840.00 - Allison, Bass & Magee](#)
2. [ACCTP-20230921-02 - \\$150.00 - Allison, Bass & Magee, LLP](#)
3. [ACCTP-20231016-01 - \\$250.00 - Carroll Borden - October Meeting](#)
4. [ACCTP-20231016-02 - \\$250.00 - Fredric Biery - October Meeting](#)
5. [ACCTP-20231016-03 - \\$250.00 - John Snyder - October Meeting](#)
6. [ACCTP-20231016-04 - \\$5,719.44 - VCGCD - District Invoice - July 2023](#)
7. [ACCTP-20231016-05 - \\$5,500.30 - VCGCD - District Invoice - August 2023](#)
8. [ACCTP-20231016-06 - \\$570.16 - Card Service Center](#)
9. [ACCTP-20231016-07 - \\$3,638.01 - RTAC - 2023 Tax Levy](#)
10. [ACCTP-20231031-01 - \\$15.92 - Account Analysis Charge](#)

11. [ACCTP-20231127-01 - \\$435.39 - Card Service Center](#)
12. [ACCTP-20231130-01 - \\$16.24 - Account Analysis Charge](#)
13. [ACCTP-20231204-01 - \\$250.00 - Carroll Borden - December Meeting](#)
14. [ACCTP-20231204-01 - \\$971.58 - RCAD](#)
15. [ACCTP-20231204-02 - \\$250.00 - Fredric Biery - December Meeting](#)
16. [ACCTP-20231204-03 - \\$250.00 - John Snyder - December Meeting](#)
17. [ACCTP-20231228-01 - \\$882.60 - Victoria Advocate](#)
18. [ACCTP-20231228-02 - \\$1,372.74 - Card Service Center](#)
19. [ACCTP-20231231-01 - \\$16.38 - Account Analysis Charge](#)
20. [ACCTP-20240117-01 - \\$8,240.00 - WellIntel Inc.](#)
21. [ACCTP-20240117-02 - \\$118.00 - US Postal Service](#)
22. [ACCTP-20240117-03 - \\$214.40 - Victoria Advocate](#)
23. [ACCTP-20240117-04 - \\$600.00 - Card Service Center](#)

The list below identifies each accounts receivable transaction that was recorded since October 11, 2023, as of January 29, 2024:

1. [ACCTR-20231025-01 - \\$2,174.51 - RTAC - Tax Collections](#)
2. [ACCTR-20231031-01 - \\$73.77 - Interest](#)
3. [ACCTR-20231031-02 - \\$1,425.76 - Interest](#)
4. [ACCTR-20231107-01 - \\$40,800.26 - Tax Collections](#)
5. [ACCTR-20231113-01 - \\$20,014.04 - RTAC - Tax Collections](#)
6. [ACCTR-20231128-01 - \\$150.00 - City of Austwell](#)
7. [ACCTR-20231128-02 - \\$150.00 - Town of Refugio](#)
8. [ACCTR-20231128-03 - \\$22,727.16 - Tax Collections](#)
9. [ACCTR-20231130-01 - \\$72.09 - Interest](#)
10. [ACCTR-20231130-02 - \\$804.96 - Interest](#)
11. [ACCTR-20231206-01 - \\$2,099.73 - Tax Collections](#)
12. [ACCTR-20231215-01 - \\$4,695.89 - Tax Collections](#)
13. [ACCTR-20231215-02 - \\$28.01 - Tax Collections](#)
14. [ACCTR-20231231-01 - \\$72.56 - Interest](#)
15. [ACCTR-20240124-01 - \\$8,203.20 - RTAC](#)

Management Recommendation: None.

Item 9.3 - Investments of the District

Previous Consideration by the Board: [MFC-20231016-9.3 - Investments of the District](#)

Related Programs: [Program - PRG-1000 - Administration.](#)

Related Projects: [Project - PRJ-20241300.02 - Investment Management for FY2024.](#)

Management Discussion: the investment reports for September, October, November and December 2023 have been sent to the board prior to the meeting.

[RGCD - Adm - FM - Investment Report - IR-20230930-01 - FY2023M12 - September 2023](#)

RGCD - Investment Report - IR-20230930-01 - FY23M12 - September 2023.pdf

 [9.3.1.pdf](#) 153 kB

[RGCD - Adm - FM - Investment Report - IR-20231031-01 - FY2024M01 - October 2023](#)

RGCD - Investment Report - IR-20231031-01 - FY24M01 - October 2023.pdf

 9.3.2.pdf

153 kB

[RGCD - Adm - FM - Investment Report - IR-20231130-01 - FY2024M02 - November 2023](#)

RGCD - Investment Report - IR-20231130-01 - FY24M02 - November 2023.pdf

 9.3.3.pdf

155 kB

[RGCD - Adm - FM - Investment Report - IR-20231231-01 - FY2024M03 - December 2023](#)

RGCD - Investment Report - IR-20231231-01 - FY24M02 - December 2023.pdf

 9.3.4.pdf

153 kB

Management Recommendation: move to accept the investment reports for September, October, November, and December 2023.

Item 9.4 - Unpaid Accounts Payable

Previous Consideration by the Board: [MFC-20231016-9.6 - Unpaid Accounts Payable](#)

Related Programs: [Program - PRG-1000 - Administration.](#)

Related Projects: [Project - PRJ-20241300.03 - Financial Record Processing and Reporting for FY2024.](#)

Management Discussion: the District has outstanding accounts payable invoices that are not considered regular and routine for which the District has received the goods and services billed for under the invoices.

Management Recommendation: move to authorize the general manager to pay the following items:

1. [ACCTP-20240205-01 - \\$180.00 - ABM](#)
 2. [ACCTP-20240205-02 - \\$250.00 - Carroll Borden - February Meeting](#)
 3. [ACCTP-20240205-03 - \\$250.00 - Fredric Biery - February Meeting](#)
 4. [ACCTP-20240205-04 - \\$250.00 - John Snyder - February Meeting](#)
 5. [ACCTP-20240205-05 - \\$250.00 - Cynthia Rose - February Meeting](#)
-

Item 9.5 - Certification of Tax Levy

Previous Consideration by the Board:

Related Programs: [Program - PRG-1000 - Administration.](#)

Related Projects: [Project - PRJ-20241700.04 - Consultant Review for FY2024.](#)

Management Discussion: Ms. Turner, Refugio County Tax Assessor-Collector has requested that the Board approve the Tax Levy for Tax Year 2023. The Total 2023 AD VALORUM TAX LEVY is \$181,900.47.

RGCD - Certification of Tax Levy - 20240205.pdf

 9.5.1.pdf

263 kB

Management Recommendation: move to approve the Tax Levy for Tax Year 2023 and execute the associated form.

Item 9.6 - Review of Consultants

Previous Consideration by the Board: [MFC-20220906-6.2 - Review of Consultants](#).

Related Programs: [Program - PRG-1000 - Administration](#).

Related Projects: [Project - PRJ-20241700.04 - Consultant Review for FY2024](#).

Management Discussion: the District previously reviewed and considered the services provided by consultants on September 6, 2022. The District has obtained services from Jim Allison of Allison, Bass and Magee, Dr. Venkatesh Uddameri as well as Steve Young of Intera, Inc. in the past. The services provided by each consultant have been considered acceptable by the District. The services provide by Dr. Venkatesh Uddameri and Steve Young of Intera, Inc. have been obtained through interlocal cooperation agreements with the VCGCD.

Management Recommendation: move to continue the authorization for the General Manager to obtain proposals and services from Dr. Venkatesh Uddameri, Steve Young of Intera, Inc., and other consultants contracted with the VCGCD in accordance with the conditions established in the agreements between VCGCD and the consultants as appropriate.

Item 10.0 - Legal Counsel Report

Previous Consideration by the Board: [MFC-20231016-10.0 - Legal Counsel Report](#) .

Related Programs: [Program - PRG-1000 - Administration - FY2024](#).

Related Projects: N/A.

Management Discussion: none.

Management Recommendation: none.

Item 11.0 - Vacancies in Office of Director

Previous Consideration by the Board: [Meeting Minutes - 20231204 - Board of Directors](#).

Related Programs: [Program - PRG-1000 - Administration - FY2024](#).

Related Projects: N/A.

Management Discussion: on January 8, 2024, Mr. Allison was asked to investigate and advise the board regarding options for filling vacancies on the Board of Directors at Mr. Borden's request.

Management Recommendation: none.

Item 12.0 - Adjourn Meeting

Management Discussion: none.

Management Recommendation: move to adjourn the meeting after concluding all business of the District.