Refugio Groundwater Conservation District
Meeting Notice and Agenda

Notice is hereby given in accordance with the Open Meetings Act, Chapter 551, Government Code and Section 36.064 of the Texas Water Code that the Refugio Groundwater Conservation District Board of Directors will hold a meeting on December 16, 2025, at 6:00 PM at First Baptist Church of Woodsboro Fellowship Hall, 309 Johnson Street, Woodsboro, Texas 78393.

AGENDA

1. Call the meeting to order and welcome guests.
2. Receive public comments.
3. Consideration of and possible action on matters related to groundwater management including the efforts and activities of the District regarding permitting, complaints, investigations, violations, and enforcement cases associated with permitting.
4. Consideration of and possible action on matters related to groundwater protection including complaints, investigations, violations, and enforcement cases related to groundwater contamination and waste.
5. Consideration of and possible action on matters related to groundwater monitoring.
6. Consideration of and possible action on matters related to groundwater conservation.
7. Consideration of and possible action on matters related to groundwater resource planning including Groundwater Management Area 15 Joint Planning and regional water planning.
8. Consideration of and possible action on matters related to groundwater policy including the Management Plan of the District and the Rules of the District.
9. Consideration of and possible action on matters related to administration and management including the minutes of previous meetings, amendments to the annual budget of the district, bank accounts, investments, financial reports of the district, bills and invoices of the district, management goals and objectives of the district, administrative policies, staffing, consultant agreements, interlocal cooperation agreements, and support services provided to and from other groundwater conservation districts.
10. Consideration of and possible action on matters related to legal counsel report.
11. Adjourn.

Supplemental Documentation

The Refugio Groundwater Conservation District may close the meeting, if necessary, to conduct private consultation with legal counsel regarding matters protected by the attorney-client privilege pursuant to Section 551.071 of the Government Code or to discuss matters regarding personnel pursuant to Section 551.074 of the Government Code. The Refugio Groundwater Conservation District will return to open meeting, if necessary, to take any action deemed necessary based on discussion in closed meeting pursuant to Section 551.102 of the Government Code.

In Accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of event you wish to attend.

Refugio Groundwater Conservation District
Meeting Minutes for November 17, 2025

THE STATE OF TEXAS
REFUGIO COUNTY

The Board of Directors of the Refugio Groundwater Conservation District convened a meeting at 708 Commerce St., Refugio, Texas 78377 on November 17, 2025, at 6:00 PM.

Item 1 - Call the meeting to order and welcome guests.

Mr. Borden called the meeting to order at 6:00 p.m. and called the roll of representatives.

Staff completed the necessary public notification requirements for the meeting.

Precinct 1: Mr. John Snyder, Vice President: Present.

Precinct 2: Mr. Carroll Borden, President: Present.

Precinct 3: Ms. Cynthia Rose, Treasurer: Present.

Precinct 4: Mr. Fredric Biery, Secretary: Present.

At Large: Vacant: _____ .

General Manager: Mr. Tim Andruss: Present .

General Counsel: Mr. James Allison: Absent.

Item 2 - Receive public comments.

No public comments were offered at the meeting.

Item 3 - Consideration of and possible action on matters related to groundwater management including the efforts and activities of the District regarding permitting, complaints, investigations, violations, and enforcement cases associated with permitting.

Topic 3.1 - Report

Mr. Andruss provided the following information:

Regarding Well Registration Processing for FY2025.

As of October 24, 2025, staff had received 12 well registration applications (ARWs) since October 1, 2024.

As of October 24, 2025, staff had received 45 Notices of Intent to Drill a Well (NIDWs) since October 1, 2024.

Regarding Production Permit Renewal Processing for FY2025.

As of October 24, 2025, staff had received 3 production permit renewal requests (ARPs) since October 1, 2024.

Regarding Permit Processing for FY2025.

As of October 24, 2025, staff had initiated 6 permitting request case (PRCs) since October 1, 2024.

As of October 24, 2025, staff had 3 permitting request cases pending.

As of October 24, 2025, staff had 20 active or approved production permits recorded in the permitting database with a combined amount of authorized groundwater production per year of 1,619.76 acre-feet.

Regarding Groundwater Production Report Processing for CY2024.

As of October 24, 2025, staff had processed 39 groundwater production reports for the preceding calendar year since October 1, 2024.

As of October 24, 2025, staff had recorded groundwater production reports for 39 water wells reporting 954.1acre-feet of groundwater production during CY2024. (TWDB estimated the volume of groundwater produced for rural domestic, livestock, mining, and rig supply exempt uses in Refugio County in Year 2020 was 580 acre-feet. See: TWDB - Projected Exempt Groundwater Use Estimates.).

Regarding Manage Investigations related to Permitting Violations for FY2025.

As of October 24, 2025, staff had initiated 3 investigations related to groundwater management (i.e., permitting) since October 1, 2024.

As of November 13, 2025, staff had 0 active investigations related to groundwater management (i.e., permitting).

Regarding Manage Enforcement Cases related to Permitting Violations for FY2025.

As of October 24, 2025, the Board had initiated 0 enforcement case violations related to groundwater management (i.e., permitting) since October 1, 2024.

As of October 24, 2025, staff had 0 unresolved enforcement case violations related to groundwater management (i.e., permitting):

Topic 3.2 - Production Permit Renewals for FY2025

Mr. Andruss provided the following information:

As of July 31, 2025, staff received the following administratively complete applications seeking the renewal of production permits scheduled to expire in July 2025:

1. PRC-20250821-01 - ARP-20250709-01 - Equistar Chemicals, LP - Pending
2. PRC-20250821-02 - ARP-20250710-01 - Equistar Chemicals, LP - Pending
3. PRC-20250821-03 - ARP-20250710-02 - Koch Pipeline Company, LP - Pending

RULE 4.4: GENERAL PROCEDURES RELATED TO RENEWAL AND AMENDMENT OF PERMITS

1. The district shall not renew a permit that has expired before an administratively complete application requesting the renewal of the permit has been submitted to the

district.

2. The district shall not renew a permit associated with a proposed well.

3. The well owner, authorized agent, or the authorized operator of a permit shall submit an administratively complete application requesting the renewal of the permit prior to the permit expiration date.

4. The general manager may authorize an authorized operator of a permit for which an administratively complete application requesting the renewal of the permit has been submitted to the district to continue authorized activities of the permit under the conditions of the permit, subject to any changes necessary under the rules of the district, or the Management Plan of the district, for the period of time during which the application requesting the renewal of the permit is the subject of a contested case hearing.

5. The district shall, without a hearing, consider an application to renew a permit submitted to the district provided that:

5.1. the application, if required by the district, is submitted in a timely manner and accompanied by any required fees in accordance with rules of the district; and

5.2. the authorized operator is not requesting an amendment to the permit in conjunction with the request to renew the permit.

6. The district shall not renew a permit if the owner of groundwater resources or authorized operator:

6.1. is delinquent in paying a fee required by the district;

6.2. is subject to a pending enforcement action for a substantive violation of a permit, order, or rule of the district that has not been settled by agreement with the district or a final adjudication; or

6.3. has not paid a civil penalty or has otherwise failed to comply with an order resulting from a final adjudication of a violation of a permit, order, or rule of the district.

7. The district shall consider a permit that the district did not renew because the applicant or authorized operator of the is subject to a pending enforcement action for a substantive violation of a permit, order, or rule of the district, which has not been settled by agreement with the district or a final adjudication, to be in in effect until the final settlement or adjudication on the matter of the substantive violation.

8. The district shall consider a request to renew a permit, as it existed prior to the initiation of an amendment process, without penalty if the amendment process results in a denial of the amendment unless the applicant or authorized operator of the permit:

8.1. is delinquent in paying a fee required by the district;

8.2. is subject to a pending enforcement action for a substantive violation of a permit, order, or rule of the district that has not been settled by agreement with the district or a final adjudication; or

8.3. has not paid a civil penalty or has otherwise failed to comply with an order resulting from a final adjudication of a violation of a permit, order, or rule of the district.

9. The well owner, well field owner, or well system owner of a non-exempt-use well, a nonexempt-use well field, or a non-exempt-use well system shall submit to the district an application to amend any registrations or permits within ninety days (90 days) of acquiring the non-exempt-use well, the non-exempt-use well field, or the non-exempt use well system.

10. The board of directors shall consider administratively complete applications to amend a permit or waiver requested by the well owner, authorized agent, or the authorized operator of a permit or waiver that involve the substantive provisions of the related permit or waiver such as production rates, production amounts, purposes of use, or conditions of the permit.

11. The general manager may process and issue amendments to permits and waivers associated with administratively complete applications to amend a permit requested by the well owner, authorized agent, or the authorized operator of a permit that are solely administrative in nature that do not involve the substantive provisions of the related permits or waivers such as production rates, production amounts, purposes of use, or conditions of the permit.

12. The district shall consider the permit associated with an application requesting an amendment to the permit as being in effect as the permit existed before the submittal of the administratively complete application requesting an amendment to the permit until the later of:

12.1. the conclusion of the permit amendment or renewal process, as applicable; or

12.2. final settlement or adjudication on the matter of whether the change to the permit requires a permit amendment.

13. The district may initiate the process for amending a permit in connection with the renewal of a permit.

14. The district shall consider the permit associated with an amendment process initiated by the district as being in effect as the permit existed before the district initiated the amendment process until the conclusion of the permit amendment process.

Summary of Permits and Renewal Applications:

Permit	Permit Expiration Date	Renewal Application Submittal Due Date	Renewal Application	Date Application Received	Effective Date of Administrative Completeness
OPW-20160418-03	7/31/2025	7/31/2025	ARP-20250709-01	7/09/2025	7/23/2025
OPW-20160418-04	7/31/2025	7/31/2025	ARP-20250710-01	7/15/2025	7/23/2025
OPWR-20160718-01	7/31/2025	7/31/2025	ARP-20250710-02	7/15/2025	7/24/2025

The renewal applications for the permits identified above satisfy the requirements established under Rule 4.4 of the Rules of the District.

Board Action: Mr. Borden moved to approve the following production permit renewals and authorize the general manager to issue production permit renewals for the permits associated with the following renewal requests in accordance with the Rules of the District: ARP-20250709-01, ARP-20250710-01, and ARP-20250710-02. Mr. Biery seconded the motion. The motion passed unanimously.

Item 4 - Consideration of and possible action on matters related to groundwater protection including complaints, investigations, violations, and enforcement cases related to groundwater contamination and waste.

Topic 4.1 - Report

Mr. Andruss provided the following information:

Regarding Well Inspections for FY2025.

As of September 19, 2025, staff had recorded 15 well inspection forms (WIFs) since October 1, 2024.

Regarding Manage Investigations related to Groundwater Protection for FY2025.

As of October 24, 2025, staff had initiated 0 investigations related to Groundwater Protection since October 1, 2024.

As of September 19, 2025, staff had 1 active investigation related to Groundwater Protection:

1. INV-20191202:1017 - Potential Contamination of Groundwater at Woodsboro Farmers Cooperative - Active

Regarding Manage Enforcement Cases related to Groundwater Protection for FY2025.

As of October 24, 2025, the Board had initiated 0 enforcement case violations related to Groundwater Protection since October 1, 2024.

As of October 24, 2025, staff had 0 unresolved enforcement case violations related to Groundwater Protection.

Item 5 - Consideration of and possible action on matters related to groundwater monitoring.

Topic 5.1 - Report

Mr. Andruss provided the following information:

Regarding Monitor Drought Conditions for FY2025.

As of October 24, 2025, the U.S. Drought Monitor (https://www.drought.gov/states/texas/county/refugio) indicates that 0% of Refugio County was experiencing drought conditions.

As of October 24, 2025, drought condition information related to the district and the surrounding region of Texas collected from the Water Data for Texas website https://www.waterdatafortexas.org/drought) indicates that 100% of Refugio County are experiencing abnormally dry conditions.

Regarding Synoptic Aquifer Monitoring for FY2025.

As of October 24, 2025, staff had collected 11 water level measurements since October 1, 2024.

Regarding Advanced Aquifer Monitoring for FY2025.

Regarding Baseline Water Quality Aquifer Monitoring for FY2025.

Regarding Ad-Hoc Baseline Water Quality Sampling for FY2025.

As of October 24, 2025, staff had collected 5 water quality field measurements since October 1, 2024.

As of October 24, 2025, staff had collected 2 water quality samples since October 1, 2024.

As of October 24, 2025, staff had received 1 water quality lab reports since October 1, 2024.

Regarding Annual Water Level Assessment for FY2025.

Regarding Annual Water Quality Assessment for FY2025.

Regarding Monitoring Network Assessment and Improvement Project for FY2025.

Item 6 - Consideration of and possible action on matters related to groundwater conservation.

Topic 6.1 - Report

Mr. Andruss provided the following information:

Regarding Promote Conservation for FY2025.

Regarding Conservation Education and Teacher Professional Development for FY2025.

Item 7 - Consideration of and possible action on matters related to groundwater resource planning including Groundwater Management Area 15 Joint Planning and regional water planning.

Topic 7.1 - Report

Mr. Andruss provided the following information:

Regarding Regional Water Planning Participation for FY2025.

The South Central Texas Regional Water Planning Group (Region L) met on October 2, 2025. During the meeting, the planning group continued it efforts to develop the 2026 regional water plan for the region. The next meeting of the group is scheduled to meet on February 5, 2026. See: https://www.regionltexas.org/.

Regarding GMA 15 Joint Planning for 4th Planning Cycle in FY2025.

The representatives of Groundwater Management Area 15 met on October 9, 2025, at the consolidated offices of Victoria County, Calhoun County, Refugio, and Texana GCD in Victoria, Texas. Mr. Andruss attended the meeting to participate in 4th Cycle of the Joint Planning as required under Chapter 36 of the Texas Water Code. The next meeting is scheduled for January 8, 2026, in Victoria, Texas. See: https://www.vcgcd.org/groundwater-management-area-15.

Item 8 - Consideration of and possible action on matters related to groundwater policy including the Management Plan of the District and the Rules of the District.

Topic 8.1 - Report

Mr. Andruss provided the following information:

Regarding Management Plan Revisions for FY2025.

Regarding Rule Amendments for FY2025.

Regarding Legislative Support and Lobbying for FY2025.

Topic 8.2 - Management Recommended Rule Revisions

Mr. Andruss provided the following information:

Staff have identified several aspects of the Rules of the District that could amended to improve the clarity of district's policies and improve on the District's efforts to properly conserve and protect groundwater resources within its jurisdiction.

In order to clarify that reporting requirements apply to all wells used to produce groundwater used for purposes other than exempt-use purposes, regardless of any classification that may be applied to the registration of a well by the district, management believes Rule 4.2 would benefit from the following revisions:

2. The owner of groundwater resources produced from a non-exempt-use well well that produced groundwater for non-exempt-use purposes shall report the volume of groundwater produced from the non-exempt-use well for the preceding calendar year to the district.

4. The owner of groundwater resources produced from a non-exempt-use well well that produced groundwater for non-exempt-use purposes shall report the volume of groundwater produced from the non-exempt-use well that is accurate within ten

percent (10%) of the actual volume of groundwater produced by the non-exempt use during the calendar year.

5. The owner of groundwater resources produced from a non-exempt-use well well that produced groundwater for non-exempt-use purposes shall report the volume of groundwater produced from the non-exempt-use well for the previous calendar year (January 1 to December 31) during January of the current calendar year.

6. The owner of groundwater resources produced from a non-exempt-use well well that produced groundwater for non-exempt-use purposes shall report the volume of groundwater produced from the non-exempt-use well using a form provided by the district.

7. The owner of groundwater resources produced from a non-exempt-use well well that produced groundwater for non-exempt-use purposes shall include the following information when reporting the volume of groundwater produced from a non-exempt-use well:

In order to clarify the the requirement related to water flow gradients apply to both the Guadalupe River and the San Antonio River, management believes Rule 6.3 would benefit from the following revision:

1.3. the operation of the subject well, subject well field, or subject well system shall not cause the water flow gradients to be altered between the Gulf Coast Aquifer System and those portions of the Medio Creek, Blanco Creek, Melon Creek, Copano Creek, Salt Creek, Aransas River, Mission River, Guadalupe River or and San Antonio River water bodies located within the district.

In order to establish a deadline for the seeking historic use protections, management believes Rule 5.1 could be amended to establish deadlines for a) submitting applications related to historic use protection and b) approval of historic use protection permits.

Rule 5.1: GENERAL POLICIES RELATED TO PROTECTION OF HISTORIC USE PERMITTING

8. The district shall not accept nor process applications for production permits for the protection of historic use after December 31, 2028.

9. The district shall not approve nor issue production permits for the protection of historic use associated with permit applications submitted to the district after December 31, 2028.

In order to clarify the established policy related to the District's general procedures related to permitting, management believes Rule 4.3 would benefit from the following revisions:

RULE 4.3: GENERAL PROCEDURES RELATED TO PERMITTING

6. The district incorporates the application and all supplemental information submitted with an application for a permit is incorporated into any resulting the permit approved by the district. 7. The district issues, approves, and grants a permit on the basis of and contingent upon the accuracy of the information supplied in the

associated application. 8. Acceptance of a permit by the The applicant, the authorized agent, the authorized operator, orand the owner of groundwater resources constitutes acknowledgement and acceptance of, by accepting a permit, acknowledges and accepts the conditions, limitations, and restrictions of the permit and the rules of the district. 9. A decision regarding the permit is final if the The applicant, the authorized agent, the authorized operator, or the owner of groundwater resources, and all other interested or affected parties consider a decision regarding a permit final if any of the parties fail to file a request for rehearing within twenty days (20 days) of the decision. 10. An application The district shall be automatically withdrawn withdraws an application submitted under the rules of district from the district if the applicant fails to provide any information requested by the general manager needed to fully consider the application relative to the rules of the district within 60 days of the request being sent to the applicant.

In order to clarify the established policy related to the District's general procedures related to non-historic use permitting, management believes Rule 6.2 would benefit from the following revisions:

RULE 6.2: GENERAL PROCEDURES RELATED TO NON-HISTORIC USE PERMITTING

12. A permit shall be The district automatically terminated terminates a permit approved for a proposed well if the construction of the proposed well is not completed within 365 days of the date the production permit was issued approved by the district.

If instructed to prepare for a rulemaking hearing during the meeting scheduled on January 9, 2026, staff will coordinate with legal counsel on drafting a set of proposed rules as well as publish and post all required notices.

Board Action: Mr. Biery moved to instruct the general manager and legal counsel to draft set of proposed rules as well as publish and post all required notices to conduct a rulemaking hearing during the meeting scheduled on January 20, 2026. Mrs. Rose seconded the motion. The motion passed unanimously.

Item 9 - Consideration of and possible action on matters related to administration and management including the minutes of previous meetings, amendments to the annual budget of the district, bank accounts, investments, financial reports of the district, bills and invoices of the district, management goals and objectives of the district, administrative policies, staffing, consultant agreements, interlocal cooperation agreements, and support services provided to and from other groundwater conservation districts.

Topic 9.1 - Report

Mr. Andruss provided the following information:

Regarding Election Coordination for CY2025.

Regarding Financial Audit for FY2024.

Regarding Investment Management for FY2025.

Regarding Financial Record Processing and Reporting for FY2025.

Regarding Budget Development for FY2026.

Regarding Asset Tracking for FY2025.

Regarding Public Funds Training for FY2025.

Regarding Website Improvements for FY2025.

Regarding Public Notice and Meeting Coordination for FY2025.

The next meeting of the Board is scheduled for December 16, 2025, and January 20, 2026, with each meeting to convene at 6:00 p.m. Regular meetings will be rescheduled as necessary and special meeting may be scheduled to address unforeseen issues.

Regarding Performance Audit for FY2024.

Regarding Project Management for FY2025.

Regarding Administrative Policy Review for FY2025.

Regarding Transparency Reporting for FY2025.

Regarding Cybersecurity Training for FY2025.

Regarding Consultant Review for FY2025.

Regarding Open Government Training for FY2025.

Regarding District Liability Insurance Review and Renewal for FY2025.

Regarding Digital Record Archiving for FY2025.

Regarding Physical Record Archiving for FY2025.

Topic 9.2 - Minutes of Previous Meeting

Mrs. Ramirez provided the following information:

The minutes for the previous meeting were sent to the board members prior to the meeting.

See: Meeting Minutes - 20250922 - Board of Directors

Board Action: Mr. Borden moved to accept and approve the meeting minutes for September 22, 2025, as drafted. Mr. Snyder seconded the motion. The motion passed unanimously.

Topic 9.3 - Investments of the District

Mrs. Ramirez provided the following information:

The investment reports for September 2025, have been sent to the board prior to the meeting.

The balance of all the funds of the district, as of September 30, 2025, is $1,417,753.03.

Board Action: Mr. Snyder moved to accept the investment report for September 2025, and requested that funds be moved monthly from the operating bank accounts to the District's TexPool Account maintaining a remaining balance of $30,000.00 or more to cover accounts payable for each month. Mr. Biery seconded the motion. The motion passed unanimously.

Topic 9.4 - Financial Transaction Report

Mrs. Ramirez explained that, as of November 13, since September 1, 2025, there have been 19 accounts payable transactions and 8 accounts receivable transactions recorded.

Topic 9.5 - Financial Reports of the District

Mrs. Ramirez provided the following information:

The internal financial reports of the District for September 2025 have been compiled by the District's Administrative Coordinator and sent to the directors prior to the meeting.

See: IFR-20250930-01 - FY2025-M12 - September 2025

See: ICRR-20250930-01 - September 2025

Board Action: Mr. Biery moved to accept and approve the financial reports for September 2025. Mrs. Rose seconded the motion. The motion passed unanimously.

Topic 9.6 - Unpaid Invoices and Bills

Mrs. Ramirez explained to the District the outstanding accounts payable invoices that are **not** considered regular and routine for which the District has received the goods and services billed for under the invoices.

Board Action: Mr. Borden moved to authorize the general manager to pay the following items:

1. ACCTP-20251009-01 - $250.00 - Carrol Borden GMA-15 - October 2025 Meeting
2. ACCTP-20251009-02 - $250.00 - John Snyder - GMA-15 October 20205 Meeting
3. ACCTP-20251009-03 - $250.00 - Fredric Biery - GMA-15 - October 2025 Meeting
4. ACCTP-20251014-01 - $640.00 - ABM, LLC - Legal Counseling - January and February 2025
5. ACCTP-20251028-01 - $250.00 - Carroll Borden - Nueces Public Meeting
6. ACCTP-20251028-04 - $250.00 - John Snyder - Nueces Public Meeting
7. ACCTP-20251117-01 - $250.00 - Carroll Borden - November Board Meeting
8. ACCTP-20251117-02 - $250.00 - John Snyder- November Board Meeting
9. ACCTP-20251117-03 - $250.00 - Fredric Biery - November Board Meeting
10. ACCTP-20251117-04 - $250.00 - Cynthia Rose - November Board Meeting

Mr. Biery seconded the motion. The motion passed unanimously.

Topic 9.7 - Certification of Tax Levy for Tax Year 2025

Mr. Andruss proved the following information:

The District received the certification of tax levy for the year 2025 for the district from the Refugio County Tax Assessor-Collector. The total 2025 tax levy is calculated to be $204,200.98.

Board Action: Mr. Borden moved to accept and approve the certification of tax levy for the year 2025 for the district as provided by the Refugio County Tax Assessor-Collector. Mr. Biery seconded the motion. The motion passed unanimously.

Topic 9.8 - Financial Audit Services

Mr. Andruss proved the following information:

On August 17, 2025, staff published the notice of the RFQ for Auditing Services in the Victoria Advocate and the website of the district.

On August 26, 2025, the general manager, due to the closure of the office of the district on September 1, 2025, in observance of Labor Day, extended the deadline for submitting statements to 4:00 P.M., September 2, 2025.

The district received responsive statement from the following entities:

1. Ede and Company, LLC, which is located in Uvalde Texas, provides services to other groundwater conservation districts, estimated audit fess to be $8,500, and specified a maximum hourly rate for service at $285. See: Statement of Qualifications - SOQ - 20250828-01 - Ede and Company, L.L.C.
2. Goldman, Hunt, and Notz, L.L.P., which is located in Victoria Texas, provides services to other groundwater conservation districts, estimated audit fees to be $9,000, and specified a maximum hourly rate for service at $210. See: Statement of Qualifications - SOQ - 20250828-02 - Goldman, Hunt, Notz, L.L.P.
3. Harrison, Waldrop, and Uherek, L.L.P., which is located in Victoria Texas, provides services to other special districts, estimated audit fees to be $9,300, and specified a maximum hourly rate for services at $225. See: Statement of Qualifications - SOQ - 20250902-01 - Harrison, Waldrop and Uherek, L.L.P.
4. Pena Briones McDaniel, and Co., P.C., which is located in El Paso Texas, provides services to other special districts, estimated audit fees to be $12,500, and specified a maximum hourly rate for services at $200. See: Statement of Qualifications - SOQ - 20250826-01 - Pena, Briones, McDaniel and Co.
5. Roloff, Hnatek and Co. L.L.P. which is located in Victoria Texas, provides services to other special districts, estimated audit fees to be $6,500, and dis not specified a maximum hourly rate. See: Statement of Qualifications - SOQ - 20250828-03 - Roloff, Hnatek and Co., L.L.P.

On October 10, 2025, the Board of Directors of the Victoria County GCD selected Goldman, Hunt, and Notz L.L.P. as their preferred respondent.

On October 16, 2025, the Board of Directors of the Texana GCD selected Goldman, Hunt, and Notz L.L.P. as their preferred respondent.

On October 27, 2025, the Board of Directors of the Calhoun County GCD selected Goldman, Hunt, and Notz L.L.P. as their preferred respondent.

Board Action: Mr. Borden moved to:

1. identify Goldman, Hunt, and Notz, L.L.P. as the preferred respondent to the RFQ for Auditing Services,
2. authorize the general manager and legal counsel to negotiate terms of an agreement for auditing services with the preferred respondent

3. authorize the presiding officer to enter into an agreement with Goldman, Hunt, and Notz, L.L.P. as the preferred respondent
4. authorize the general manager to initiate the financial audit for the fiscal year ending September 30, 2025, upon development of the internal financial reports for September 2025.

Mr. Snyder seconded the motion. The motion passed unanimously.

Item 10.0 - Consideration of and possible action on matters related to legal counsel report.

The item was not discussed or acted upon during the meeting.

Item 11.0 - Adjourn

Board Action: Mr. Borden moved to adjourn the meeting at 6:49 p.m. after concluding all business of the District. Mr. Biery seconded the motion. The motion passed unanimously.

THE ABOVE AND FOREGOING MINUTES WERE READ AND APPROVED ON THIS THE _____ DAY OF _____ A.D. _____.

_____ Director of the Refugio Groundwater Conservation District

ATTEST:

_____ Director of the Refugio Groundwater Conservation District