

Refugio Groundwater Conservation District

Meeting Minutes for September 8, 2026

THE STATE OF TEXAS

REFUGIO COUNTY

The Board of Directors of the Refugio Groundwater Conservation District convened a meeting at First Baptist Church of Woodsboro Fellowship Hall, 309 Johnson Street, Woodsboro, Texas at 6:00 PM.

Item 1 - Convene the meeting and receive a report from the general manager.

Topic 1.1 - Roll Call

Mr. Andruss explained that the staff completed the necessary public notification requirements for the meeting.

Board Action:

Mr. Borden called the meeting to order at 6:00 PM, and called the roll of representatives:

Present: Precinct 1 Director: Mr. John Snyder, Vice President.

Present: Precinct 2 Director: Mr. Carroll Borden, President.

Present: Precinct 3 Director: Ms. Cynthia Rose, Treasurer.

Present: Precinct 4 Director: Mr. Fredric Biery, Secretary.

Present: At Large Director: Ms. Stephanie Blaschke.

Present: General Manager: Tim Andruss.

Absent: General Counsel: Jim Allison.

Item 2 - Receive Public Comment

Item 9 - Consideration of and possible action on matters related to administration and management including minutes of previous meetings,

amendments to the annual budget, the tax rates, certified tax roll, bank accounts, investments, financial reports of the district, bills and invoices of the district, general elections, management goals and objectives of the district, administrative policies, staffing, consultant agreements, interlocal cooperation agreements, the annual report of the District, and support services provided to and received from other groundwater conservation districts.

Topic 9.1 - Budget for FY2027

Mr. Andruss provided the following information:

On August 17, 2026, the Board authorized the publication of a proposed a tax rate not exceeding the Voter-Approval Tax Rate for Tax Year 2026 of \$0.015680/\$100 of taxable value. The Voter-Approval Tax Rate is calculated by the Tax Assessor-Collector using a complicated tax worksheet. For the District, the Voter-Approval Tax Rate is limited to an 8% increase in tax levy. However, base on the formula prescribed in code for the development of the small taxing unit notice, the notice would have indicated the proposed tax rate "would increase total taxes" by 8.137%. To avoid a potential controversy or dispute regarding the proposed tax rate, management authorized the publication of a proposed tax rate of \$0.015660/\$100 of taxable value with 8% tax rate increase calculation.

Management developed a draft budget for the fiscal year ending September 30, 2027, that attempts to fund the operations of the District in a manner which provides for 1) the accomplishment of the management plan goals and objectives, and 2) the completion of projects and tasks associated with the administration of the district, groundwater conservation, groundwater management and permitting, groundwater monitoring, groundwater policy development, groundwater protection, groundwater research, and groundwater resource planning.

To facilitate future comparisons of adopted budgets to financial audits and to simplify bookkeeping tasks, the draft budget has developed using a single fund referred to as the General Fund instead of developing a budget using two funds, Operating Fund and Reserve Fund.

The draft budget anticipates purchases and projects that are not routine in nature including funding for increased legal expenses, increased district fees, expanded water level assessment, increased legislative support expenditures, site-specific monitoring and assessments, CGCBGF Model improvements, expanded DFC modeling.

For the purposes of budgeting revenue, the draft budget anticipates the collection of \$222,200 in tax revenue based on the computed tax levy for the proposed tax rate for Tax Year 2026 of \$0.015660/\$100 of taxable value.

Board Action: Mr. Borden moved to adopt the budget for Fiscal Year 2027 by order, as drafted. Mr. Biery seconded the motion. The motion passed unanimously.

Topic 9.2 - Tax Rate for Tax Year 2026

Mr. Andruss provided the following information:

On August 23, 2026, the public notice requirements were completed for the proposed tax rate for Tax Year 2026.

Board Action 1: Mr. Borden called to open the public hearing at 6:11 PM regarding the proposed tax rate.

Board Action 2: Mr. Borden moved to close the public hearing at 6:12 PM after accepting no public comment regarding the proposed tax rate.

Board Action 3: Mr. Snyder moved to approve and adopt a tax rate of \$0.015660/\$100 of taxable value as the adopted tax rate by order. Mr. Biery seconded the motion. The motion passed unanimously. The motion passed unanimously with a vote of 5 ayes and 0 nays.

Topic 9.3 - Appraisal Roll for Tax Year 2025

Mr. Andruss provided the following information:

On July 24, 2026, the Chief Appraiser of the Refugio Central Appraisal District submitted the certified 2026 Appraisal Roll to the District.

Board Action:

Mr. Biery moved to accept the appraisal roll for Tax Year 2026 and adopt the Order Approving the 2026 Appraisal Roll. Mrs. Rose seconded the motion. The motion passed unanimously with a vote of 5 ayes and 0 nays.

Topic 9.4 - November 2026 General Elections

Mr. Andruss provided the following information:

The terms of the following offices are scheduled to expire in 2026: Director, Precinct 1; (currently held by Mr. John Snyder); Director, Precinct 3; (currently held by Ms. Cynthia A. Rose).

The district received applications for a place on the ballot from Mr. Snyder and Ms. Rose by 5:00 PM on August 17, 2026.

The District did not receive any write-in applications by 5:00 PM on August 21, 2026.

As a result of receiving only one application for a place on the ballot for each office up for election, it is appropriate for the Board to cancel the election for November 2026 by order after the certification of unopposed candidates are executed by the Mr. Biery, Board Secretary.

Board Action:

Mr. Biery moved to cancel the election for all positions by order. Mr. Borden seconded the motion. The motion passed unanimously.

Topic 9.5 - Annual Report

Mr. Andruss provided the following information:

On August 12, 2026, management compiled the annual performance report for the fiscal year ending September 30, 2025. Based on the review of the activities and projects of the Refugio Groundwater Conservation between October 1, 2024, and September 30, 2025, and an assessment of the performance standards, management has determined that, of the Goals and objectives established within the Management Plan of the District, 7 of the objectives have been fully achieved and 1 objective has been partially achieved during the fiscal year ending September 30, 2025.

On September 2, 2026, management revised the Annual Report for FY2025 to include additional information regarding the aquifer monitoring measurements collected during Fiscal Year 2024 and 2025 under Management Goal 4 and Management Goal 7.

Board Action:

Mr. Borden moved to accept and approve the Annual Report for Fiscal Year 2025, as revised. Mr. Snyder seconded the motion. The passed unanimously.

Topic 9.6 - Review of Consultants

Management Discussion:

The district has obtained services from Allison, Bass and Magee, Intera, Inc., WSP USA, Inc., Daniel B. Stephens and Associates, Inc., and Collier Consulting, Inc., in the past under approved agreements. The deliverables submitted through the services provided by each consultant have been accepted by the district.

Management Recommendation:

None.

Topic 9.7 - Investment Report

Mr. Andruss provided the following information:

The investment reports for June and July 2026 have been developed by Lisa Ramirez, Administrator Coordinator, and reviewed and approved by Caitlynn Davenport, Investment Officer of the District, and were sent to the directors prior to the meeting.

The balance of all funds of the district as of July 31, 2026, was \$1,562,891.44.

Board Action:

Mr. Snyder moved to accept the Investment Reports for June and July 2026. Mrs. Rose seconded the motion. The motion passed unanimously.

Topic 9.8 - Unpaid Invoices and Bills

Mr. Andruss provided the following information:

The District has outstanding bills and invoices that are NOT considered regular and routine nor has the Board previously authorized the requested payment.

Board Action:

Mr. Borden moved to authorize the general manager to pay the following items:

1. [ACCTP-20260908-01 - \\$204.15 - VicAdvocate - Proposed 2026 Tax Notice](#)
2. [ACCTP-20260908-01 - \\$250.00 - C. Borden - September Board Meeting](#)
3. [ACCTP-20260908-02 - \\$250.00 - J. Snyder - September Board Meeting](#)
4. [ACCTP-20260908-03 - \\$250.00 - F. Biery - September Board Meeting](#)
5. [ACCTP-20260908-04 - \\$250.00 - C. Rose - September Board Meeting](#)
6. [ACCTP-20260908-05 - \\$250.00 - S. Blaschke - September Board Meeting](#)

Mrs. Rose seconded the motion. The motion passed unanimously.

Item 10 - Legal Counsel Report

Item 11 - Adjourn Meeting

Board Action:

Mr. Snyder moved to adjourn the meeting at 7:10 PM after concluding all business of the District. Mr. Borden seconded the motion. The motion passed unanimously.

THE ABOVE AND FOREGOING MINUTES WERE READ AND APPROVED ON THIS THE ____ DAY OF _____ A.D. _____.

Director of the Refugio Groundwater
Conservation District

ATTEST:

Director of the Refugio Groundwater
Conservation District